

Request for Proposal (RFP)

Greater Flint Health Coalition

Health Care Sector Workforce Development – Specialized Health Care Life Skills Training Workshops

Due Date: July 24, 2026 at 3:00 p.m. EDT

Proposal URL: <https://www.gfhc.org>

1.0 Overview

GFHC seeks proposals to provide Specialized Health Care Life Skills Training Workshops supporting healthcare workforce development programming.

Contract Term

The selected vendor will provide services for three program years beginning August 1, 2026 and ending June 30, 2029.

Estimated Contract Structure

GFHC anticipates up to four cohorts annually. Respondents shall provide per-cohort pricing. GFHC reserves the right to negotiate final scope and pricing and establish annual not-to-exceed funding levels.

Submission

Email proposals to opsadmin@flint.org with subject line: Health Care Life Skills Training Proposal.

Questions due July 17, 2026 at 3:00 p.m. EDT to xavier@flint.org.

Required Proposal Contents

- Cover Sheet
- Project Narrative
- Evidence of outcomes and healthcare employer alignment
- Per Cohort Budget and assumptions
- References
- Staffing plan
- Reporting plan

Insurance

Vendor shall maintain workers compensation, commercial general liability (\$1M per occurrence/\$2M aggregate), and professional liability where applicable. Vendor shall provide certificate of insurance naming GFHC as additional insured and provide notice of cancellation.

Indemnification

Vendor shall indemnify and hold harmless GFHC from claims arising out of vendor negligence or wrongful acts.

Data Security and Confidentiality

Vendor shall comply with all applicable privacy requirements and maintain participant data security, retention, destruction, and reporting standards.

Scope of Services

Provide up to four cohorts annually.

Each cohort must include at least 120 instructional hours delivered over a minimum of three weeks.

Provide:

- recruitment and intake support
- evidence-based curriculum
- employer-informed healthcare readiness content
- participant documentation
- 12 months of follow-up services
- longitudinal reporting
- designated GFHC point of contact

Performance Metrics

Track and report:

- enrollment
- completion rate
- attendance
- credential attainment
- employment placement
- 30/90/180/365-day retention

WIOA Alignment

Services shall align with WIOA Career Services and Out-of-School Youth requirements as defined in attached program guidance.

Selection Criteria (100 points)

Qualifications – 15

Program Design – 40

Cost Effectiveness – 25

Past Performance – 15

References – 5

Scoring Guidance

Program Design includes curriculum quality, evidence basis, employer alignment, implementation, and outcomes.

Cost includes cost per participant and budget reasonableness.

Termination

GFHC may terminate for convenience with 30 days notice or for cause subject to cure provisions.

Appendices (to be finalized by GFHC)

Appendix A – Program Requirements

Appendix B – Reporting Template

Appendix C – WIOA Requirements